

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
MARCH 9, 2021
Minutes

Call to Order

Chair Jonathan Gates called the meeting to order at 7:19 p.m., and in attendance were trustees Heather Calvin, Adam Delmolino, Amy Hampe, and Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, Library director, and Anna Litten, assistant Library director. Trustee Kathy Fennelly was not in attendance. Mr. Gates shared open meeting law information as it pertains to remote meetings.

Community Time

There were no members of the community present.

Approval of February 9 Meeting Minutes (vote)

Mr. Delmolino moved to approve the minutes as amended. Ms. Hampe seconded the motion. Under guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the minutes.

Restoration of Library Services Update

The Board discussed the Restoration of Library Services, Phase 4. Ms. Nicolay discussed adopting an appointment model in line with museums and other cultural organizations. The Board discussed various appointment models, community demand for appointments, Library staffing and other issues. The Board discussed the impact of new services like Grab Bags on Library staffing and hours.

Strategic Plan Update

Ms. Nicolay shared that Library Strategies, based in St. Paul, submitted a strong proposal. Ms. Nicolay reported that Library Strategies will include three consultants dedicated to the process. The proposal gives five months to complete the plan. Ms. Nicolay is waiting for the agreement, and the team will visit at the next Trustees meeting. The Board discussed the Steering Committee. Ms. Calvin volunteered to serve on the Steering Committee with Mr. Gates. The Board discussed the fee schedule and the April visit from the consultants.

Circulating Art Prints Coordinator Job Description (vote)

The Board discussed the Circulating Art Prints Collection Coordinator position. The Board

discussed adding language around lifting heavy objects, giving all work to support the Art Prints to one staff person, and the impact on the budget of changes in this position. Mr. Delmolino moved to approve the new job description rate for the art print coordinator Ms. Hampe seconded the motion. Ms. Calvin voted aye, Mr. Gates voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the Circulation Art Prints Coordinator Job Description.

Library Imagery Inventory

Ms. Nicolay will share a Library Imagery Inventory at a future meeting.

Director's Report

The Board discussed the February 2021 Library Director's Report. Ms. Nicolay thanked Karin Barrett and the ALF for their work. The Board discussed the Library's decision to remove the six Dr. Seuss titles that the Seuss estate ceased publishing. The Board discussed other potentially offensive items in the collection. Ms. Nicolay shared website updates to the Board including the new Libraries of Things page, and information on the new printing system.

Foundation Liaison Update

Ms. Calvin reported that the Foundation continues to effectively raise funds, Board development and ways to create a pipeline for Board members.

Friends Liaison Updates

Ms. Radochia shared that the Friends of Robbins Library will hold their Annual General Meeting in April. April is membership month. There was no notice of a Friends of Fox meeting.

Communications and Announcements

Mr. Delmolino shared that the retail shop located in the Fox Library released the new name and logo, Fox and Robbins Shop. Ms. Nicolay reported that the Library continues to receive lovely feedback from the community about Library Grab Bags and other services as well as inquiries about Library reopening plans.

Unanticipated Items

Ms. Nicolay reported that the Arlington Center for the Arts contacted her looking for a location for a filming in support of the Blue Jean Ball. Ms. Nicolay hopes to offer the Fox as a location. Mr. Gates discussed the statement for public meetings suggested in the resolution to support Indigenous People's Day and suggested that a vote on the statement be added to next month's agenda.

Date of Next Meeting: April 13, 2021

The next meeting will be held on April 13, 2021.

Adjournment (vote)

Ms. Delmolino moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The meeting adjourned at 9:00 p.m.

Materials Distributed:

- March 9, 2021 Meeting Agenda
- February 9, 2021 Meeting Minutes
- Restoration of Library Services, Phase 4 Slide Show
- Circulating Art Prints Collection Coordinator Job Description
- Library Director's Report, February 2021 with February Circulation Report